

Minutes
Board of Director's Meeting
Iowa Drainage District Association
June 26, 2008

The meeting was called to order at 9:15 a.m. by President Ralph Christiansen. Board members present included Ralph Christiansen, Harlan Hansen, Ron Smith, Ken Chalstrom, Myron Amdahl, Don McGregor and Phil Condon. Also present was John Torbert Executive Director and Julie Fridolfson – Secretary/Treasurer.

Julie presented the minutes of the May 28, 2008 meeting; they were approved on a motion by Myron Amdahl and seconded by Ken Chalstrom. All voted aye.

John reported on county visits; he has visited O'Brien County and Woodbury County during the last month.

Julie reviewed the financial reports (Administrative, Litigation and CFS Grant Fund) showing activity, both summary and detail, through the end of May 2008. It was moved by Harlan Hansen and seconded by Ron Smith to accept the financials as presented. All voted aye.

John presented a budget amendment for the 2007-2008 budget year. He went over the changes with the Board and the changes are as follows:

1. The salary number is off slightly because Julie spent significant time in March helping to identify candidates for the CFS positions. That additional time threw the estimate for that line item off. (Line is increased by \$1,900)
2. Travel costs were higher than anticipated due to travel to high cost destinations – two trips to Chicago (one for ASAE and one for the hypoxia task force) and one trip for the hypoxia task force in Cincinnati last fall. The executive director also attended a meeting of the Ag Drainage Task Force in Indiana at Purdue University. (Line is increased by \$1,600)
3. The cell phone bill is higher since IDDA is paying for family plan coverage for John Torbert. This is offset by the fact that IDDA no longer pays for the internet. The overall costs are the same. They are just categorized differently. (Line is increased by \$300)
4. See Note #3. (Line is decreased by \$155.00)
5. We had to pay for two years of subscription to the legislative news service this year due to a billing error on their part. (Line is increased by \$2,200)
6. Overage due to unexpected purchase of a printer (John's) and supply needs for Julie with the growth in IDDA staff due to the CFS program. (Line is increased by \$1,400)
7. Costs were slightly less than anticipated. (Line was decreased by \$230)
8. Insurance costs increased due to workers compensation premium audit for CFS. (Line was increased by \$500)
9. Registration was down slightly due to the weather. (Line was decreased by \$510)
10. Now holding surplus funds in higher interest arrangements. (Line was increased by \$1,300)
11. This is slightly less than anticipated as we had to carry more funds in the CFS account to pay for the increased staff levels. All of our CFS expenses are on a reimbursement basis so we have to make sure and keep sufficient funds in the account. (Line was decreased by \$4,170)
Overall, allowable expenditure levels will increase by \$7,190 or 5.5% and income levels will stay virtually the same, decreasing by \$55 or .03%

John went over the CFS grant financial reports and stated that the program is going very well and another training day may be held soon.

John presented the Board with the proposed budget for next year 2008-2009. John stated that the payroll and travel figures will need to be adjusted once the board makes decisions on those expenditure line items. The payroll will need to be adjusted because of the possible pay raises for the John and Julie for the next fiscal year. And the travel needs to be adjusted because the IRS will be adjusting the mileage rate to 58.5 cents per mile as of July 1, 2008. Usually the mileage rate is only adjusted in January of the year, but because of the gas prices they have changed the rate twice this year. So the travel category needs to be raised \$500 more than what is on the proposed budget. The salary category can be amended at a later date.

It was moved by Myron Amdahl and seconded by Harlan Hansen to approve the new budget for the 2008-2009 budget year with a \$500 increase to the travel line item. The budget, with the exception of the payroll and retirement costs which will be adjusted later will have an expenditure level of \$132,275 and income level of \$215,790. All voted aye.

John stated that the next item on the agenda is the discussion of salaries for next fiscal year. After much discussion between the Board members, John was offered the option of either a salary increase or IDDA covering the cost for a paid single health insurance policy. The cost of that option would be \$5,580. John decided to wait on his decision until the July meeting and he and the Board would finalize the decision at that time. No action was taken on this item.

It was moved by Harlan Hansen and seconded by Phil Condon to raise Julie's salary by a \$1 per hour effective July 1, 2008. All voted aye.

John gave an update on the New Farmers Drainage District in Monona County and their dispute with the DNR. John stated that there is not a lot to report – the status is about the same as last month.

John gave an update on the Anti-degradation issue. Scott Powers is continuing to work on it and John will keep in touch with Scott on any progress that is made.

The next meeting date has set for July 23, 2008 at 9:30 a.m.

It was moved by Harlan Hansen and seconded by Phil Condon to adjourn the meeting.

Respectfully Submitted
Julie A. Fridolfson
IDDA Secretary/Treasurer